

*****DRAFT*****

Williamsburg Regional Local Human Rights Sub-Committee Minutes

Date of Meeting: April 16, 2014

**Denotes attendance at this meeting*

Committee Members: James R. Henry, Chairperson*
Jeannette Olechnowich, Vice-Chairperson*
Pamela Bellmore, Secretary
Elizabeth Clemmons

Office of Human Rights: Timothy Jones, Human Rights Advocate*

Program Affiliates: Bacon Street:	Bob Coleman*
Better Life of Virginia:	Babatunde Talabi*
	Christian Aigbe
Campbell House:	Jacqueline Campbell*
East End Academy IOP & Day Treatment	Ruby Eley*
Eastern State Hospital	Dick Roberts*
Family Priority	Robin Rukin
Family Preservation Services:	Michelle Ray*
Neurological Rehabilitation Living Centers:	Melissa Gonzalez *
SWRMC Structured Outpatient Behavioral Health Program:	
	Susan Moore*
United & Empowered Care:	Valda Claiborne
	Kiyanna Tonge*
Williamsburg Place & The Pavilion	Susan Moore*

Call to Order:

Without a quorum of the members present, Mr. Henry called the Sub-Committee of the WRLHRC to order at 9:03 am at The Yorktown Conference Room of Sentara-Williamsburg Regional Medical Center.

Approval of Minutes: *Approval of the January 15, 2014 minutes was postponed without a quorum.*

Public Comment Period: There were no public comments.

Election of Officers: Postponed

Affiliate Program Reports of Human Rights Activity:

Bacon Street

Mr. Coleman identified himself as the LHRC Provider Liaison, and presented the 1st Quarter Report of Human Rights Activity for 2014. There were no other changes regarding the additional reporting and review requirements.

Better Life of Virginia

Mr. Talabi identified himself as the LHRC Provider Liaison and presented the 1st Quarter Report of Human Rights Activity for 2014. There were no changes regarding the additional reporting and review requirements.

Campbell House

Ms. Campbell identified herself as the LHRC Provider Liaison and presented the 1st Quarter Report of Human Rights Activity for 2014. There were no further changes regarding the additional reporting and review requirements.

East End Academy Intensive Outpatient/Day Treatment Program

Ms. Eley identified herself as the LHRC Provider Liaison and presented the 1st Quarter Report of Human Rights Activity for 2014. She reported that the program received one allegations of abuse or neglect that will be presented in closed session to the LHRC today. (*See Open Meeting Reconvened in which the committee reported out one recommendation.*) The program also received a licensure visit by Gail Schreiner and submitted a corrective action plan on 1/7/2014. There were no further changes regarding the additional reporting and review requirements.

Eastern State Hospital

Mr. Roberts identified himself as the LHRC Provider Liaison for ESH and presented the 1st Quarter Report of Human Rights Activity for 2014. For the quarter, he reported receiving Abuse and Neglect Allegations that will be reviewed in special session with the LHRC. The program will continue to report quarterly to the LHRC on the research project approved by this LHRC last quarter. There were no further changes regarding the additional reporting and review requirements.

Family Preservation Services

Ms. Isip identified herself as the LHRC Provider Liaison and presented the 4th Quarter and Annual Reports of Human Rights Activity for 2013. She reported that the program is seeking approval of new ABA services for autistic youth under current policies and procedures. (*See, Requests for Approval of Policy.*) There were no further changes regarding the additional reporting review requirements.

Family Priority

Not Present

Neurological Rehabilitation Living Center

Ms. Gonzalez identified herself as the LHRC Provider Liaison and presented the 1st Quarter Report of Human Rights Activity for 2014. She will be retiring and Terra Ryan will be replacing her. She reported that there were no further changes regarding the additional reporting and review requirements.

Sentara-Williamsburg RMC Structured Outpatient Behavioral Health Program

Susan Moore of the Pavilion at Williamsburg Place announced that the Pavilion will be taking over reporting for this program.

United and Empowered Care

Ms. Claiborne identified herself as the LHRC Provider Liaison. She presented the 1st Quarter Report of Human Rights Activity for 2014. She reported a Licensure Review of the program by Ms. Gail Schreiner

on 3/14/2014 and that an Annual License had been awarded. She identified no further changes regarding the additional reporting and review requirements.

Williamsburg Place-The Pavilion

Ms. Moore identified herself as the LHRC Provider Liaison and presented the 1st Quarter and Report of Human Rights Activity for 2014. She reported 6 Complaint Cases to be reviewed in Closed Session. *(See: Open Meeting Reconvened, in which the subcommittee reported out no recommendations)* The program was reviewed by Licensure on 2/20/2014. The program submitted a corrective action plan that was approved. She identified no changes regarding the additional reporting and review requirements.

Williamsburg Place-The Farley Center

Ms. Moore identified herself as the LHRC Provider Liaison and presented the 41st Quarter Report of Human Rights Activity for 2014. She reported 2 Complaint Cases to be reviewed in Closed Session. *(See: Open Meeting Reconvened, in which the subcommittee reported out no recommendations)* The program was reviewed by Licensure on 2/20/2014. The program submitted a corrective action plan that was approved. She identified no changes regarding the additional reporting and review requirements.

Discussion Items:

Requests for Review and Approval of Policy:

Eastern State Hospital: Mr. Roberts and ESH staff presented a quarterly review of the Research Program that was presented last quarter.

OHR Advocate's Report and Training:

Mr. Jones presented additional information and instructions on the CHRIS system. In addition, he reported that two of the committee members will be ending their terms at the end of June 2014: Mr. Henry and Ms. Olechnowich.

Closed Meeting: *At 10:10am the sub-committee members approved by unanimous affirmative vote a motion by Ms. Olechnowich, seconded by Ms. Henry, to convene in closed session per Virginia Code 2.2-3711 (A)(4): For the Protection of the Privacy of Individuals in Personal Matters not related to public business, namely for the purpose of reviewing complaints under Assurance of Rights, Services, and Abuse and Neglect pursuant to the regulations.*

Open Meeting Reconvened: *The sub-committee reconvened in open meeting at 11:30 am by unanimous vote on a motion by Ms. Olechnowich, seconded by Mr. Henry, each member certifying that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open meeting requirements and identified in the motion by which the closed meeting was convened, were considered in the closed meeting.*

The sub-committee reported out in open meeting the following recommendations for the affiliate programs:

East End Academy: *The sub-committee recommended that staff explore adding an aide to buses with 10 or more students and report back to the committee.*

The Farley Center at Williamsburg Place: *No recommendations on cases discussed today.*

The Pavilion at Williamsburg Place: *No recommendations on cases discussed today.*

Next Regularly Scheduled Meeting: July 16, 2014, 9:00 am, at the Yorktown Conference Room of the Sentara-Williamsburg Regional Medical Center, 100 Sentara Circle, Williamsburg, VA 23188.

Adjournment: *Mr. Henry adjourned the meeting at 11:45 am with the unanimous approval of the sub-committee members.*

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Submitted by:

Approved by:

Robert E. Coleman, Recorder
Affiliate Program Liaison & Support

Pamela Bellwood
LHRC Committee Secretary